



# Hopi Foundation Emergency Relief Fund Climate Innovation Grant Application 2024

The Hopi Foundation Emergency Relief Fund (HERF) is offering a Climate Innovation grant opportunity to support up to eight projects, with each grant amounting up to \$2,500. This opportunity is categorized as supplemental aid with the intent to support existing or already partially funded projects. Grants may be used for prevention or mitigation efforts, specifically focused on water conservation, farming, livestock farming, and ranching. The goal is to enhance ongoing safety and resource management, particularly in times of crisis due to natural disasters.

## **SECTION 1- HERF - CLIMATE INNOVATION SCOPE OF FUNDING:**

- **Water Conservation:** Initiatives such as rainwater harvesting, construction of barricades, and other methods to preserve and manage water resources.
- **Farming:** Projects addressing flood prevention, erosion control, soil quality improvement, and other agricultural sustainability efforts.
- **Livestock Farming/Ranching:** Weatherizing animal homes, drought mitigation through water tanks and drinking troughs, fence repair, and other measures to protect and sustain livestock.

## **SECTION 2- GRANT TERMS:**

1. Proposal activities must directly align with the impact and scope of funding detailed on the previous page.
2. Grant funds cannot be used to pay off prior debts or loans.
3. Grant funds must be used solely for projects within the scope of your proposal.
4. A narrative report on the impact of your project, along with photos documenting the activities, is required.
5. The grant timeline begins on November 8, 2024, and all grant funds must be fully expended by May 30, 2025.
6. If awarded, payments will be issued to the individual listed on the grant application and W-9. Checks must be cashed on or before December 31, 2024.
7. Grants will be awarded on a competitive application selection process.

**\* Terms Agreement:**

I understand and agree to the terms listed above.

**SECTION 3- ELIGIBILITY:**

Individuals eligible to apply must meet the following criteria:

1. Be in good standing with The Hopi Foundation and its programs on any prior grants and reporting (i.e.: no outstanding reports from prior grants or sanctions due to misuse of previous grant funds);
2. Must be enrolled in the Hopi Tribe (*must provide proof of Enrollment #*) and reside on the Hopi Reservation;
3. The project must be based on the Hopi Reservation;
4. One grant application per household;

**\*Eligibility Agreement:**

I understand and agree to the terms listed above.

**SECTION 4- REPORTING:**

Grantees must photo-document activities related to the grant implementation. Photos will be included in reports to our funders and may be used for community-wise reporting (i.e.: social media, newsletters, etc.) and will require photo release authorizations for our use.

A written report will be due by June 13, 2025, at 5 p.m. (MST). Reports from grantees help us receive funding so we can continue to offer assistance in the future. Reports highlighting the outcomes of the grant may include testimonials and data highlights that show an impact on the community through your activities.

Receipts and invoices will be required for reporting to The Hopi Foundation and must be kept on record for the audit year.

**\*Reporting Agreement:**

I understand and agree to the terms listed above.

**SECTION 5- INDIVIDUAL PROFILE:**

Applicant Name: \_\_\_\_\_

Village Enrolled: \_\_\_\_\_

**Enrollment Number:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Physical Location of Project:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**SECTION 6- GRANT REQUEST:**

The following questions of this application require information to define the scope, purpose, and impact of your proposed project and activities. This information will be used to determine alignment to the HERF- Climate Innovation grant scope. (You may use additional pages to answer questions if needed)

1. What specific issue or challenge related to climate innovation are you addressing?
2. How will you accomplish this work? Who will be involved in its successful completion?
3. How does your project align with the scope of funding outlined by the HERF?
4. What are the goals and expected outcomes of your project?
5. Describe how expenses not supported by this grant will be covered and how the project efforts will continue.
6. What is needed for this project to be accomplished?
7. What do you expect your project to accomplish? Keep photos or journal your process.

8. How will your project be an example of the community's resilience against climate-related challenges?
  
9. Do you have a contingency plan if unexpected issues arise during the project? Please explain.
  
10. Please indicate your total request amount.

### **SECTION 7- BUDGET PROPOSAL:**

A complete budget includes the Budget Line Item Worksheet and an Other Source Worksheet that lists direct expenses related to your proposal request, a narrative description, and cost calculation. The Other Source worksheet provides information about additional sources of funding or in-kind contributions for your project to demonstrate the feasibility and overall support you will receive to complete your work.

The budget categories include:

- Materials & Supplies
- Equipment & Rentals (*Equipment up to \$1,000 - matching up to \$1,000, if exceeds amount*).

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Application Checklist: (all required documents must be submitted for funding consideration.)

- Completed Grant Application
- Proof of Tribal Enrollment
- Completed Budget Form
- W-9
- Supporting documents for current/existing project

Applications can be submitted in person at The Hopi Foundation office or one of the following options:

- Mail: The Hopi Foundation, P.O. Box 301 Kykotsmovi AZ, 86039
- Fax: (928) 734-9520
- Email: [hannah.honani@hopifoundation.org](mailto:hannah.honani@hopifoundation.org)

Any questions can be directed to Hannah Honani at [hannah.honani@hopifoundation.org](mailto:hannah.honani@hopifoundation.org) or by calling (928) 734-2380/2390

Please place the following deadlines on your calendar:

- **Deadline for application:** September 27, 2024, by 5 p.m. (MST).
- **Informational Zoom Sessions:** September 5, 2024 @ noon (MST)  
September 19, 2024 @ 6 p.m. (MST)  
\*Zoom information will be forthcoming. These sessions are an opportunity to ask clarifying questions regarding this grant opportunity regarding your project.
- **Award Notification:** by October 10, 2024
- **Grant Timeline:** November 8, 2024 - May 30, 2025  
\*Checks **MUST BE** cashed by December 31, 2024
- **Grant Narrative and Financial Report Due:** June 13, 2025, at 5 p.m. (MST)